



PUBLISHING

Author Guidelines, Peer Review Policy & Publication Ethics – AJDI

Applied Journal of Digital Innovation (AJDI)

Reincisol Publishing

Bahía de Caráquez, Manabí, Ecuador

2025



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1. Scope and Focus

Applied Journal of Digital Innovation (AJDI) publishes original, peer-reviewed research articles, reviews, and case studies that explore the intersection of digital transformation, artificial intelligence, automation, data analytics, sustainability, and educational innovation. The journal welcomes interdisciplinary contributions integrating technology, management, and applied science.

2. Submission Requirements

Manuscripts must be submitted in English through the OJS platform at <https://aj.reincisol.com>. All submissions should be original, unpublished, and not under consideration elsewhere.

File format: .docx

Font: Times New Roman, 12 pt, double-spaced

Length: 5,000–8,000 words including references

Citation style: APA 7th Edition or IEEE (depending on field)

Figures/Tables: Numbered and cited in-text with descriptive captions.

Abstract: 150–250 words, followed by 4–6 keywords.

2.1 Article Types and Structure

AJDI accepts the following article types:

- Original Research Articles – empirical or experimental studies presenting new findings.
- Review Articles – comprehensive evaluations of recent research or emerging trends.
- Case Studies – practical applications of digital innovation in industry or education.
- Technical Notes / Short Communications – concise reports of innovative methods or tools.
- Conceptual Papers – theoretical or methodological contributions to the field.



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Manuscript Structure (recommended order):

1. Title: concise and informative, maximum 20 words.
2. Authors and Affiliations: full names, institutional affiliations, country, and ORCID iDs.
3. Abstract: 150–250 words, structured and self-contained.
4. Keywords: 4–6 terms describing the core concepts.
5. Introduction: define the problem and research objectives.
6. Methods: describe data, procedures, and analysis techniques.
7. Results: report findings with clarity and evidence.
8. Discussion: interpret implications and limitations.
9. Conclusion: highlight contributions and future work.
10. Acknowledgments and Funding.
11. References: formatted according to APA 7th or IEEE style.

3. Ethical Responsibilities

Authors must comply with international research integrity standards. Plagiarism, data manipulation, duplicate submission, or AI-generated content without human supervision are strictly prohibited. All manuscripts undergo plagiarism detection using iThenticate prior to peer review. Authors must disclose any conflicts of interest and funding sources in a dedicated section.

4. Research Integrity and AI Use

AJDI supports the ethical use of Artificial Intelligence tools (e.g., ChatGPT, Copilot) for text editing, data processing, or visualization only when such tools do not replace



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intellectual authorship. Authors must clearly state how AI tools were used within the Acknowledgments section.

5. Human and Data Ethics

Studies involving human participants must comply with the Declaration of Helsinki and institutional ethics approval procedures. Informed consent must be obtained for data or image publication. For studies using publicly available datasets or simulated data, authors must cite the source or model explicitly.

6. Digital Experimentation and Responsible Innovation

Research in digital environments must adhere to FAIR Data Principles (Findable, Accessible, Interoperable, Reusable). Any algorithmic, blockchain, or AI-related study must include details ensuring reproducibility and transparency.

7. Peer Review Policy

AJDI follows a double-blind peer review process with at least two external reviewers. Reviewers are selected based on expertise, independence, and adherence to COPE ethical guidelines. Average review time: 4–8 weeks.

Possible decisions:

- Accept without revision
- Accept with minor revisions
- Major revision (resubmit)
- Reject

Revisions must include a Response to Reviewers document addressing all comments point by point.



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8. Open Access and Licensing

All published articles are available under the Creative Commons Attribution 4.0 International License (CC BY 4.0). Authors retain copyright but grant AJDI first publication rights.

9. Data Sharing and Archiving

AJDI encourages authors to deposit datasets, code, and supplementary materials in open repositories such as Zenodo, OSF, or GitHub, referencing them within the article. The journal ensures long-term preservation through Portico.

10. Publication Ethics (COPE Compliance)

AJDI fully adheres to the principles established by the Committee on Publication Ethics (COPE).

- Editors ensure transparency, confidentiality, and impartiality.
- Reviewers commit to confidentiality and constructive criticism.
- Authors guarantee originality and accuracy.
- Misconduct (plagiarism, duplicate publication, image manipulation) will result in rejection or retraction.

If a published article is found to violate ethical standards, AJDI will issue a correction, retraction, or expression of concern following COPE procedures.

11. Editorial Responsibility

The Editor-in-Chief makes all final publication decisions based solely on scholarly merit. Editorial independence is protected against commercial or institutional influence.



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12. Contact

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Reincisol Publishing

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